

Property Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Agent Name: \_\_\_\_\_ Date Listed: \_\_\_\_\_ Listing Number: \_\_\_\_\_

*Status <input type="checkbox"/> New	*Property Subtype (Replaced Condo/Townhouse/Villa Y/N) <input type="checkbox"/> Apartment <input type="checkbox"/> Manufactured Home <input type="checkbox"/> Villa/Patio Home <input type="checkbox"/> Cabin <input type="checkbox"/> Manufactured on Land <input type="checkbox"/> Condo <input type="checkbox"/> Mobile Home <input type="checkbox"/> Duplex <input type="checkbox"/> Single Family Residence <input type="checkbox"/> Farm <input type="checkbox"/> Townhouse			*Asterisk Denotes Required Field* *Blue Required by 1/7/19 *Green Required by 12/4/18
*Property Attached <input type="checkbox"/> Yes <input type="checkbox"/> No				*Agent ID _____
*Senior Living (55+) <input type="checkbox"/> Yes <input type="checkbox"/> No				*Office ID _____
				Co-Agent ID _____
				Co-Office ID _____
*County _____	*Address# _____	Direction _____		
*Street Name _____		*Street Type _____		
Post Direction _____	Unit# _____	*City _____	*State _____	
*Zip Code _____		*Parcel # _____		
Subdivision _____				
If County or City is not listed, contact GPRMLS Office				

*Listing Price _____	*# Of Fireplaces _____
*List Date _____ (Date on Listing Agrmnt.)	*Garage Spaces _____
*Expiration Date _____	GAR. Garage Type <input type="checkbox"/> 1. Attached <input type="checkbox"/> 4. Tandem <input type="checkbox"/> 7. Off Street Park <input type="checkbox"/> 2. Detached <input type="checkbox"/> 5. Underground <input type="checkbox"/> 8. Heated <input type="checkbox"/> 3. Built-In <input type="checkbox"/> 6. Carport <input type="checkbox"/> 9. None
*Cats Allowed <input type="checkbox"/> Yes <input type="checkbox"/> No	
*Dogs Allowed <input type="checkbox"/> Yes <input type="checkbox"/> No	
*Non-Smoking Unit <input type="checkbox"/> Yes <input type="checkbox"/> No	
*Lease Terms _____	
*Professionally Managed <input type="checkbox"/> Yes <input type="checkbox"/> No	
*Section 8 Accepted <input type="checkbox"/> Yes <input type="checkbox"/> No	
*For Sale <input type="checkbox"/> Yes <input type="checkbox"/> No	
*Purchase Option Available <input type="checkbox"/> Yes <input type="checkbox"/> No	
*Application Fee: _____	*Main Floor SqFt _____
*Deposit Amount: _____	*2nd Floor SqFt _____
*Date Available: _____	*3rd Floor SqFt _____
*Bedrooms _____ (Conforming Only in terms of egress)	*Finished Above Grade _____
*Bathrooms _____	*Finished Below Grade _____
*# Of Rooms _____	*Total Finished SqFt (System Calculated)
<input type="checkbox"/> Square Foot Source <input type="checkbox"/> Assessor <input type="checkbox"/> Other <input type="checkbox"/> Plans	
*Year Built _____	
Basement <input type="checkbox"/> Yes <input type="checkbox"/> No	
Basement % _____	
*Walk Out Basement <input type="checkbox"/> Yes <input type="checkbox"/> No	
Tax Database ID <input type="checkbox"/> CRS Tax - IA <input type="checkbox"/> CRS Tax - NE Tax ID (Auto-filled)	
*Commission Compensation Code _____	

## GENERAL

2

\*School District \_\_\_\_\_ \*Grade Schools \_\_\_\_\_  
 \*Jr. High School \_\_\_\_\_ \*High School \_\_\_\_\_

\*Style (Check only one choice)

1 Story/Ranch  2.5 Story  Raised Ranch  
 1.5 Story  Bungalow  Split Entry  
 1.75 Story  Multi-Level  Tri-Level  
 2 Story  Other  Uncategorized

	Length	Width	Level (1,2,3,B)
Living Room	_____	X	_____
Formal Dining	_____	X	_____
Informal Dining	_____	X	_____
Kitchen	_____	X	_____
Kitchen 2	_____	X	_____
Family Room	_____	X	_____
Great Room	_____	X	_____
Rec Room	_____	X	_____
Office	_____	X	_____
Laundry	_____	X	*
Master Bedroom	_____	X	*
Bedroom 2	_____	X	_____
Bedroom 3	_____	X	_____
Bedroom 4	_____	X	_____
Bedroom 5	_____	X	_____
Bedroom 6	_____	X	_____
Other 1:	_____	X	_____
Other 2:	_____	X	_____
Other 3:	_____	X	_____

Main Floor Bath	2nd Floor Bath	3rd Floor Bath	Below Grade Bath
Full _____	Full _____	Full _____	Full _____
3/4 _____	3/4 _____	3/4 _____	3/4 _____
1/2 _____	1/2 _____	1/2 _____	1/2 _____
1/4 _____	1/4 _____	1/4 _____	1/4 _____
Rough In _____	Rough In _____	Rough In _____	Rough In _____

Showing Contact Type  Agent  Broker  Other  Seller  Showing Service

\*Showing Phone Number \_\_\_\_\_

\*Showing Instructions (500 Char) (Moved from Features) \_\_\_\_\_

Directions to Property (250) \_\_\_\_\_

### REMARKS

These remarks are to only promote the property. Not allowed: Agent name, phone number, etc.

**Public Remarks** (1000 Characters Max) (Syndication Remarks are auto populated) \_\_\_\_\_

These remarks are the ones to be seen by other real estate agents.

**Agent Remarks** (1000 Characters Max) \_\_\_\_\_

These remarks are the ones to be seen by other agents within your firm (including all firm branches).

**Office Only Remarks** (200 Characters Max) \_\_\_\_\_

### FEATURES (CHECK ALL THAT APPLY IN THIS SECTION)

#### \*APP. Appliances Included

- 1. Range
- 2. Oven
- 3. Refrigerator
- 4. Freezer
- 5. Dishwasher
- 6. Disposal
- 7. Compactor
- 8. Microwave
- 9. Indoor Grill
- 10. Ice Maker
- 11. Water Softener
- 12. Washer
- 13. Dryer
- 14. Convection Oven
- 15. Cooktop
- 16. Other
- 17. None

#### CLG. Cooling

- 1. Central Air
- 2. Window Air
- 3. Heat Pump
- 4. Zoned
- 5. Other
- 6. None

#### EXF. Exterior Features

- 1. Porch
- 2. Patio
- 3. Enclosed Porch
- 4. Enclosed Patio
- 5. Covered Deck
- 6. Deck/Balcony
- 7. Storm Cellar
- 8. Hot tub/Spa
- 9. Pool In-Ground
- 10. Pool Above Ground
- 11. Dog Run
- 12. Horse Permitted
- 13. Storage Shed
- 14. Out Building
- 15. Sprinkler Sys
- 16. Greenhouse
- 17. Decorative Lighting
- 18. Tennis Court
- 19. Satellite Dish
- 20. Accessible
- 21. Zero Step Entry
- 22. Other
- 23. None

### FEATURES (CHECK ALL THAT APPLY IN THIS SECTION)

4

<p><b>FEN. Fence</b></p> <p><input type="checkbox"/> 1. Chain Link      <input type="checkbox"/> 6. Iron</p> <p><input type="checkbox"/> 2. Wood      <input type="checkbox"/> 7. Other</p> <p><input type="checkbox"/> 3. Full      <input type="checkbox"/> 8. None</p> <p><input type="checkbox"/> 4. Partial</p> <p><input type="checkbox"/> 5. Privacy</p>	<p><b>LOT. Lot Description</b></p> <p><input type="checkbox"/> 1. In City      <input type="checkbox"/> 13. Rolling</p> <p><input type="checkbox"/> 2. Corner Lot      <input type="checkbox"/> 14. Sloping</p> <p><input type="checkbox"/> 3. Riverfront      <input type="checkbox"/> 15. Pond/Stream on Prop</p> <p><input type="checkbox"/> 4. Lakefront      <input type="checkbox"/> 16. Wooded</p> <p><input type="checkbox"/> 5. Cul-De-Sac      <input type="checkbox"/> 17. Other</p> <p><input type="checkbox"/> 6. Golf Course Frntg</p> <p><input type="checkbox"/> 7. In Subdivision</p> <p><input type="checkbox"/> 8. Public Sidewalk</p> <p><input type="checkbox"/> 9. Alley</p> <p><input type="checkbox"/> 10. Curb and Gutter</p> <p><input type="checkbox"/> 11. Curb Cut</p> <p><input type="checkbox"/> 12. Level</p>
<p><b>HTF. Heating Fuel</b></p> <p><input type="checkbox"/> 1. Gas      <input type="checkbox"/> 6. Water Source</p> <p><input type="checkbox"/> 2. Electric      <input type="checkbox"/> 7. Wood</p> <p><input type="checkbox"/> 3. Oil      <input type="checkbox"/> 8. Other</p> <p><input type="checkbox"/> 4. Propane      <input type="checkbox"/> 9. None</p> <p><input type="checkbox"/> 5. Solar</p>	
<p><b>HTT. Heating Type</b></p> <p><input type="checkbox"/> 1. Forced Air      <input type="checkbox"/> 8. Hot Water</p> <p><input type="checkbox"/> 2. Heat Pump      <input type="checkbox"/> 9. Steam</p> <p><input type="checkbox"/> 3. Gravity      <input type="checkbox"/> 10. Zoned</p> <p><input type="checkbox"/> 4. Baseboard      <input type="checkbox"/> 11. Other</p> <p><input type="checkbox"/> 5. Radiant      <input type="checkbox"/> 12. None</p> <p><input type="checkbox"/> 6. Wall</p> <p><input type="checkbox"/> 7. Wood Assist</p>	<p><b>J. Master Bath Type</b></p> <p><input type="checkbox"/> 1. Full      <input type="checkbox"/> 5. Whirlpool</p> <p><input type="checkbox"/> 2. 3/4      <input type="checkbox"/> 6. Double Sinks</p> <p><input type="checkbox"/> 3. 1/2      <input type="checkbox"/> 7. Bidet</p> <p><input type="checkbox"/> 4. Shower      <input type="checkbox"/> 8. None</p>
<p><b>INT. Interior Features</b></p> <p><input type="checkbox"/> 1. Central Vac      <input type="checkbox"/> 18. Whirlpool</p> <p><input type="checkbox"/> 2. Security System      <input type="checkbox"/> 19. Zero Step Entry</p> <p><input type="checkbox"/> 3. Cable Avail      <input type="checkbox"/> 20. Other</p> <p><input type="checkbox"/> 4. Wetbar      <input type="checkbox"/> 21. None</p> <p><input type="checkbox"/> 5. Intercom</p> <p><input type="checkbox"/> 6. Walk-Up Attic</p> <p><input type="checkbox"/> 7. Attic Exh Fan</p> <p><input type="checkbox"/> 8. Whole House Exh</p> <p><input type="checkbox"/> 9. 9'+ Ceiling</p> <p><input type="checkbox"/> 10. Fire Sprinkler</p> <p><input type="checkbox"/> 11. Power Humidifier</p> <p><input type="checkbox"/> 12. Elect. Air Filters</p> <p><input type="checkbox"/> 13. Accessible</p> <p><input type="checkbox"/> 14. Exercise Room</p> <p><input type="checkbox"/> 15. Two Story Entry</p> <p><input type="checkbox"/> 16. LL Daylgtn Wndw</p> <p><input type="checkbox"/> 17. Elevator</p>	<p><b>K. Sewer And Water</b></p> <p><input type="checkbox"/> 1. Public Water      <input type="checkbox"/> 6. Private Sewer</p> <p><input type="checkbox"/> 2. Private Water      <input type="checkbox"/> 7. Septic</p> <p><input type="checkbox"/> 3. Rural Water      <input type="checkbox"/> 8. Other</p> <p><input type="checkbox"/> 4. Well      <input type="checkbox"/> 9. None</p> <p><input type="checkbox"/> 5. Public Sewer</p>
	<p><b>*M. Landlord Pays</b></p> <p><input type="checkbox"/> 1. Gas      <input type="checkbox"/> 5. Sewer</p> <p><input type="checkbox"/> 2. Electric      <input type="checkbox"/> 6. Cable</p> <p><input type="checkbox"/> 3. Water      <input type="checkbox"/> 7. Other</p> <p><input type="checkbox"/> 4. Trash      <input type="checkbox"/> 8. None</p>
	<p><b>MBT. Master Bath Type</b></p> <p><input type="checkbox"/> 1. Full      <input type="checkbox"/> 5. Whirlpool</p> <p><input type="checkbox"/> 2. 3/4      <input type="checkbox"/> 6. Double Sinks</p> <p><input type="checkbox"/> 3. 1/2      <input type="checkbox"/> 7. Bidet</p> <p><input type="checkbox"/> 4. Shower      <input type="checkbox"/> 8. None</p>