

Property Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Agent Name: \_\_\_\_\_ Date Listed: \_\_\_\_\_ Listing Number: \_\_\_\_\_

*Status <input type="checkbox"/> New	*Property Subtype <input type="checkbox"/> Land <input type="checkbox"/> Residential <input type="checkbox"/> Multifamily <input type="checkbox"/> Residential Rental <input type="checkbox"/> Other	*Agent ID _____ *Office ID _____ Co-Agent ID _____ Co-Office ID _____	*Asterisk Denotes Required Field* <b>*Blue Required by 1/7/19</b> <b>*Green Required by 12/4/18</b>
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*County _____	*Address# _____	*Direction _____	*Area _____ *Sub Area _____ (To be removed by 1/7/19)
*Street Name _____		*Street Type _____	*SID <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, *SID Number: _____
Post Direction _____	Unit# _____	*City _____	*State _____
*Zip Code _____		*Parcel # _____	
Subdivision _____			

*List Price _____	*Bedrooms _____ (Conforming Only)	*Bedrooms Above Grade _____ (Conforming Only)
*List Date _____ (Date on Listing Agrmnt.)	*Bathrooms _____	*# Of Rooms _____
*Expiration Date _____	*Garage Spaces _____	*# Parking Spaces _____
*Total # of Units _____	*Finished Square Feet _____	# of Stories _____
	# of Acres _____	

\*Directions to Property (250) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*New Construction <input type="checkbox"/> Completed (Never Occupied) <input type="checkbox"/> NOT New, Not a Model <input type="checkbox"/> Under Construction  Estimated Completion Date _____	*Legal Description (100 Char) _____ _____ _____
	* Lot Dimensions (Actual, not Irreg.) (45 Char) _____ _____

*Non Standard Form <input type="checkbox"/> Yes <input type="checkbox"/> No	*School District _____ Grade School _____ *Jr. High School _____ *High School _____	*Tax Amount <input type="checkbox"/> Partial <input type="checkbox"/> Full *Tax Year _____  Tax Database ID <input type="checkbox"/> CRS Tax - IA <input type="checkbox"/> CRS Tax - NE Tax ID (Auto-filled) *Year Built _____
*REO (Bank etc owned) <input type="checkbox"/> Yes <input type="checkbox"/> No		

*Auction Type <input type="checkbox"/> 1. Absolute <input type="checkbox"/> 3. Reserve <input type="checkbox"/> 2. Minimum Bid	Registered Deadline _____ Auction Date _____ Buyer's Premium _____	Minimum Bid _____ Auction Time _____
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Auction Location \_\_\_\_\_ (Where Auction is being held)      Pre-Offers  Yes  No

Online Bidding  Yes  No

These remarks are to only promote the property. Not allowed: Agent name, phone number, etc.

**Public Remarks** (1000 Characters Max) (Syndication Remarks are auto populated) \_\_\_\_\_

These remarks are the ones to be seen by other real estate agents.

**Agent Remarks** (1000 Characters Max) \_\_\_\_\_

These remarks are the ones to be seen by other agents within your firm (including all firm branches).

**Office Only Remarks** (200 Characters Max) \_\_\_\_\_

**\*Utilities at Site**

<input type="checkbox"/> 1. Gas	<input type="checkbox"/> 6. Water Source
<input type="checkbox"/> 2. Electric	<input type="checkbox"/> 7. Wood
<input type="checkbox"/> 3. Oil	<input type="checkbox"/> 8. Other
<input type="checkbox"/> 4. Propane	<input type="checkbox"/> 9. None
<input type="checkbox"/> 5. Solar	

**\*HTF. Heating Fuel**

<input type="checkbox"/> 1. Gas	<input type="checkbox"/> 6. Water Source
<input type="checkbox"/> 2. Electric	<input type="checkbox"/> 7. Wood
<input type="checkbox"/> 3. Oil	<input type="checkbox"/> 8. Other
<input type="checkbox"/> 4. Propane	<input type="checkbox"/> 9. None
<input type="checkbox"/> 5. Solar	

**\*Assessment Includes**

<input type="checkbox"/> 1. Not Applicable	<input type="checkbox"/> 6. Club House	<input type="checkbox"/> 11. Common Area Maint.
<input type="checkbox"/> 2. Ext. Maintenance	<input type="checkbox"/> 7. Snow Removal	<input type="checkbox"/> 12. Heat
<input type="checkbox"/> 3. Lawn Care	<input type="checkbox"/> 8. Lake	<input type="checkbox"/> 13. Air Conditioning
<input type="checkbox"/> 4. Security	<input type="checkbox"/> 9. Insurance	<input type="checkbox"/> 14. Water
<input type="checkbox"/> 5. Pool Access	<input type="checkbox"/> 10. Tennis	<input type="checkbox"/> 15. Other

**\*Contact Types**

1. Agent Phone \_\_\_\_\_  3. Agent Office Phone \_\_\_\_\_

2. Mobile Phone \_\_\_\_\_